

## TELL CITY WATER BOARD

April 18, 2016, 7:00 p.m.

**I. Call to Order** – Mayor Jim Adams, Presider – Present: Board Members Julie Kohnert, Sean Risse, Gary Morton and Kevin Dauby. Chris Cail was absent. Clerk-Treasurer Jenny Richter and City Attorney John Werner were also present.

**II. Adoption of Agenda** – Board Member Kohnert motioned to adopt the agenda, Board Member Risse seconded. Motion carried 4 – 0.

**III. Approval of Previously Distributed Minutes of March 18, 2016** – Board Member Dauby motioned to adopt the minutes, Board Member Risse seconded. Motion carried 4 – 0.

### **IV. Old Business –**

#### **A. Superintendent’s Report - Water Conversion for March:**

Finished water – 36.7 million gallons	Metered water – 35.5 million gallons
Backwash metered – 1.6 million gallons	Waupaca processed – 13.8 million gallons

#### **Repairs and Services by Distribution Crew:**

- Mains – 1 repair
- Services – replaced service lines and setters at 702 31<sup>st</sup> St. & 500 Blk of Tell St.; repaired setter valves at 123 14<sup>th</sup> and 421 9<sup>th</sup> Streets; repaired a service line leak at 1402 Main and repaired a 12” main leak along Mozart St. right-of-way near Pestalozzi tank.
- Fire Hydrants – 0
- After Hours Callouts - 5

**Meter readers** collected bac-T samples, completed reads, non-payment shutoffs/reconnects, replaced seven registers on radio-read meters, and assisted Distribution Crew on the 12” main repair.

**Plant personnel** performed routine maintenance, began mowing department sites, cleared the right-of-way to the Pestalozzi tank and the road was graded, and the north wellfield was cleaned and floodwater debris removed allowing the mowers in.

#### **B. Financial Report for March 2016** – Prepared by Bookkeeper Bonnie Stiff.

- Water Operating Cash Balance \$156,378.70
- (Water) Debt Service Reserve Cash Balance \$526,607.50
- Waupaca Water Fund Balance \$257,125.02

Board Member Kohnert motioned to accept the financial reports, seconded by Board Member Morton. Motion carried 4 - 0.

**C. Well Field Generator** – Superintendent Poole researched cost estimates to install a small gas generator on Well 10 (Waupaca). The generator, engineering, concrete pad, platform and essentials are estimated at approximately \$45,000.00. Waupaca Fund would pay these expenses. Board Member Risse motioned to approve the expense, seconded by Board Member Kohnert. Motion carried 4-0.

**D. Pestalozzi Street Tank Right-of-Way Clearing** – Superintendent Poole informed the Board that K&K Dirtworks completed the clearing. It was their operator who discovered the main leak after burying the backhoe in a pit of mud. The pressure was so strong it could be heard from underground. After the dig, it was discovered that a rubber seal gasket had blown out at the bell. Repairs were made. An attempt to estimate the water loss will convene.

**E. Water Loss Audit** – Superintendent Poole informed the Board of the mandate issued by Indiana Finance Authority that an infrastructure and needs assessment be conducted and submitted by May 27, 2016. Lochmueller Group has provided most of the information after a

detailed study. There is a lot more information that must be collected. Lochmueller Group prepared an agreement to complete the additional information needed at a cost of \$6,850.00. City Attorney Werner reviewed the agreement without concern. Board Member Risse motioned to approve the agreement and authorize Mayor Adams to execute it, seconded by Board Member Dauby. Motion carried 4-0.

**V. New Business –**

**A. Main Break near Pestalozzi Tank** – (see previous discussion in Item D)

**B. 2016 Payment In Lieu of Taxes (PILOT)** – Clerk-Treasurer Richter informed the Board of receiving the calculation of taxes for year-end 2015 payable in 2016 in the amount of \$58,779.64. Again this year, Superintendent Poole requested that the payment be made in two installments. Board Member Morton motioned to allow Clerk-Treasurer Richter to prepare a resolution for 2-payments for Common Council’s consideration, seconded by Board Member Kohnert. Motion carried 4-0.

**VI. Mayor’s Report** – Thanked Superintendent Poole for his mindful and dedicated work as Water Superintendent. Superintendent Poole, in turn, thanked his crews for their service.

**VII. Adjournment** – Board Member Risse motioned to adjourn, seconded by Board Member Dauby. Motion carried 4 – 0. Meeting adjourned at 7:35 p.m.

Attest:

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Mayor James K. Adams, Presider

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Jenny Richter, Clerk-Treasurer

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Date