

TELL CITY WATER BOARD

December 19, 2016 - 7:00 p.m.

I. Call to Order – Mayor Jim Adams, Presider – Present: Board Members Chris Cail, Sean Risse, Julie Kohnert and Gary Morton. Clerk-Treasurer Jenny Richter and City Attorney John Werner were present. Board Member Kevin Dauby was out on medical leave.

II. Non-Discrimination Policy Statement

III. Adoption of Agenda – Board Member Cail motioned to adopt the agenda, Board Member Risse seconded. Motion carried 4–0.

IV. Approval of Previously Distributed Minutes – Board Member Cail motioned to adopt the minutes, Board Member Risse seconded. Motion carried 4–0.

V. Comments of Citizens – J.P. Hilgenhold, And-Tro Water Authority, addressed the Board with reference to a letter emailed to the mayor, city attorney and board members earlier in the day and not being added to the agenda due to the lateness of the document. Mr. Hilgenhold outlined the letter's content; that the average purchase of 200K gallons per day has been reduced to 151K daily since the passage of the water rate ordinance. It points out that the reduction in purchase will create a loss of revenue of \$50,615 annually to the water department. Unless the city reconsiders And-Tro's rate, the Authority will have no choice but to purchase additional water from Patoka Lake Regional Water at a lower rate. They request the board's decision by December 31, 2016. After considerable discussion back and forth, City Attorney Werner (noting his conflict of interest as he is also And-Tro Authority's attorney) suggested an agreement that And-Tro restore its purchase of at least 200K daily, pay the rate increase effective with February billing, and the city will order a Cost of Service study by its financial consultants Umbaugh & Associates. Mr. Hilgenhold agreed to the agreement. Board Member Cail made a motion as stated per City Attorney Werner, seconded by Board Member Risse. Motion carried 4-0.

VI. Old Business –

A. Superintendent's Report –

Finished water – 38.4 million gallons

Metered water – 34.1 million gallons

Backwash metered – 1.6 million gallons

Waupaca processed – 12.2 million gallons

Repairs and Services by Distribution Crew:

- Services – Repaired: service lines at 1500 Block Tell, 717 17th St, 70 Burglen Hills Dr., 17th & Fulton and Hwy 237. Replaced a service line and meter setter 902 19th and Boundary Way. Tapped and installed ¾" service at 1326 Watt. Cut in a tap and installed a 6" fire protection line at 600 6th St.
- After Hours Callouts - 4

Meter readers collected bac-T samples, completed reads, non-payment shutoffs, reconnects and changed out one regular meter and one radio-read meter.

Plant personnel performed routine maintenance. Operators checked heaters in well control boxes and booster stations. Pump motors were checked and greased.

B. Financial Report for November 2016 – Prepared by Bookkeeper Bonnie Stiff.

- Water Operating Cash Balance \$130,973.50
- (Water) Debt Service Reserve Cash Balance \$526,607.50
- Waupaca Water Fund Balance \$174,215.96

Board Member Risse motioned to accept the financial reports, seconded by Board Member Kohnert. Motion carried 4-0.

C. Well Field Generator Update – Superintendent Poole provided photos of the newly completed, installed generators.

VII. New Business –

A. Chestnut Grove Waterline – Jeff Everly – Superintendent Poole explained Mr. Everly purchased several acres and plans to build and develop additional residential properties. He wishes to run water lines and connect to a tap located in the area. Mr. Everly is open to installing and owning the lines himself. Much discussion ensued about extending utilities outside city limits without an annexation waiver. Board Member Risse motioned to allow Mr. Everly to tap in with the understanding that he purchases, installs and owns “his” water lines and signs an annexation waiver. The motion was seconded by Board Member Cail. Motion carried 4-0. Further discussion resulted in Board Member Risse motioning to **establish and adopt a policy that any future water utility requested outside of the corporate city limits will only occur with an annexation waiver,** seconded by Board Member Morton. Motion carried 4-0.

B. State Revolving Fund Loan Program - Signatory Authorization Resolution – City Attorney Werner introduced the resolution authorizing the Mayor of Tell City to make application and act as the authorized representative. Board Member Kohnert motioned to approve the resolution, seconded by Board Member Cail. Motion carried 4-0.

C. State Revolving Fund Loan Program - Preliminary Engineering Report (PER) Acceptance Resolution - City Attorney Werner introduced the resolution approving and adopting the Drinking Water Improvements Project. Board Member Risse motioned to approve and adopt the PER resolution, seconded by Board Member Morton. Motion carried 4-0.

VIII. Mayor’s Report – Mayor Adams reminded board members of a special council meeting Wednesday, December 28, 2016 at 3:00 p.m.

IX. Adjournment – Board Member Risse motioned to adjourn, seconded by Board Member Kohnert. Motion carried 4-0. Meeting adjourned at 8:13 p.m.

Attest:

Mayor James K. Adams, Presider

Jenny Richter, Clerk-Treasurer

Date